

[REDACTED]

Ms S Burrows, Town Clerk
Saltash Town Council
The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX

11 January 2023

Dear Sinead

ST STEPHENS CHURCH WALL COLLAPSE – TENDER RETURNS

I write further to your kind instructions and in particular my email of 16 November and subsequent correspondence.

You will recall that we issued tenders to a number of contractors for the reconstruction of the collapsed wall.

I can now report on tender returns.

We issued tenders to the following contractors:

- COMPANY A
- COMPANY B
- COMPANY C
- COMPANY D

Tenders were due for return after 9th January 2023.

We have had three tender returns. These are:

- COMPANY A - £24,349.90 + VAT
- COMPANY B - £14,366.67 + VAT
- COMPANY C - £26,740.00 + VAT

We received from COMPANY B a brief summary of cost and breakdown. This is enclosed.



- Chartered Building Surveyors
- Project Managers
- Property Inspections
- Architectural Design

62C Larkham Lane | Plympton | Plymouth | PL7 4PN
Tel: 01752 257064 | **Email:** james@barronsurveying.co.uk
Website: www.barronsurveying.co.uk



The tender from COMPANY B does not specify a time period for the works and this will need to be determined.

Although there is close similarity between tenders returned from COMPANY C and COMPANY A, we consider the value of those tenders to be high for the scope of work required.

We have not received a tender from COMPANY D despite chasing for a return.

We recommend that the work is awarded to COMPANY B Construction.

We recommend that prior to formal award, a meeting is held with COMPANY B and ourselves on site to discuss the methodology of the reconstruction work, welfare provision for that contractor, working arrangements and working space required within the residential garden and also an approximate time scale for the works (which will clearly be weather dependent). As you know the resident has been informed by your team that work should be able to start in February so we could have this pre-works meeting later this month and then plan for a February start.

Please let me know if you would like me to arrange that meeting.

For our part, our fees for organising and overseeing the reconstruction work would be based on 10% of the project value plus VAT. In this case, fees will equate to £1,437.00 + VAT, based on the contractor's tender sum. This is in accordance with our generic fee agreement letter issued to you 7 October 2022.

For that, we would undertake frequent site inspections, report to you on progress of the work, deal with day-to-day queries and liaise with our Structural Engineer as required to see the work through to a successful conclusion.

I look forward to hearing from you with your further instructions and in the meantime, I enclose the three tender forms and the cost breakdown from COMPANY B.

Please do not hesitate to contact the undersigned with any queries you may have.

Kind regards,

A handwritten signature in black ink, appearing to read 'J M Barron', with a horizontal line extending to the right.

James M Barron MRICS, IMaPS
Chartered Building Surveyor
Director